



Fayetteville Free Library
Board of Trustees Meeting Minutes
April 15, 2019

UNAPPROVED DRAFT

Present: R. Ludwig- Co President, D. Wheeler- Co President, P. Curtin- Treasurer, Trustees - D. Pasinski, K. Bybee, H. Matzel- Interim ED; E. Burnham- Director of Finance

Excused: B. Bower, S. Pralle

Absent:

5:15pm Ludwig called meeting to order

Public comment:

- Nancy Letterman spoke on behalf of the Garden Club. She requested permission to begin planning for next year's project. The Garden Club has some new ideas for changing the garden and needs approval from the board. The board verbally stated they were in favor of moving forward and asked her to submit a plan in writing that included the plans and any subsequent costs so that they could formally approve the plan.

Approval of minutes:

- Ludwig calls for motion to approve; Curtin (M); Bybee (S); unanimous vote to approve.

Action items:

- Ludwig calls for a resolution to appoint Heather Matzel to the position of Executive Director pursuant to the offer letter dated April 5, 2019; Bybee (M), Pasinski (S); unanimous vote to approve.
- Curtin asks for a resolution to authorize the Treasurer to prepare and execute the appropriate banking resolutions at NBT Bank to include the new Executive Director and add her as an authorized check signer; Pasinski (M), Bybee (S); unanimous vote to approve.

Ludwig calls for motion to end meeting; Curtin (M); Pasinski (S); unanimous vote to approve.

Meeting ends at 6:36pm.

Respectfully submitted,
David Wheeler, Co-President

